



ST. MICHAEL THE ARCHANGEL
DIOCESAN REGIONAL HIGH SCHOOL
www.smhsbr.org

2022

Dear Parents:

The following information for pick-up and drop-off times of the SMHS shuttle bus service for the 2022-2023 school year is noted in this letter. Please note these stops have been based upon need. Please contact the school office to speak with the Registrar, at 225-753-9782 ext. 12, if you have any questions.

Some specifics to know:

- Students must have their parents or guardian supervising them while waiting for pick-up each morning. Parents/guardians must also be present in the afternoon at drop-off time so as not to delay the shuttle going to the next site. Should a student not have someone at the drop-off site, the driver will keep the student on the bus and travel to the next place. If no one is there to pick up the student, then s/he will be carried to the next place, and finally back to SMHS where the parent will be expected to pick up the student immediately. Should this recur, the student may be removed from the shuttle.
- The fee for this bus service breaks down as follows and must be **paid in advance**:
 - \$950 for the year per rider.
 - \$ 95 per month for each child.
 - \$ 50 per month for each child after the first.
- Written notification to the SMHS Registrar is required when your child will no longer need this service.
- Return of the attached form filled out as indicated is necessary by **August 1, 2022** to Aimee McLeod at amcleod@smhsbr.org. You will receive an email confirmation at which time I will share our shuttle bus driver's contact information with you.
- You will receive a confirmation email upon receipt of your form, the shuttle bus fee will then be added to your FACTS account.

<u>A.M. Routes</u>	<u>Approximate Pickup Time</u>	<u>Approximate Drop-off Time</u>
St. John	6:20 a.m.	3:30 p.m.
St. George	6:40 a.m.	2:55 p.m.

The above times are approximate. We will communicate with you during those first two weeks when our bus driver can provide a more solid drop off and pick up time. Your cooperation is most appreciated.

Sincerely,

Ellen B. Lee
Principal

P.O. Box 86110 Baton Rouge, LA 70879-6110
 17521 Monitor Avenue Baton Rouge, LA 70817-2640
 Phone 225.753.9782 Fax 225.753.0605

**SMHS SHUTTLE BUS
Student Rider Registration
2022-2023**

Student Rider: _____ Grade: _____

Student Rider: _____ Grade: _____

Parent(s) Name: _____

Parent cell phone: (_____) _____

Home Phone: (_____) _____

Emergency Contact Name: _____ Phone: (_____) _____

Parent's email address: _____

Please indicate below which route(s) the student(s) will be riding:

A.M. Bus: _____

P.M. Bus: _____

Please check your payment option that will be billed in FACTS:

____ Monthly (\$95 a month August to May)

____ Semesterly (\$475 in August and \$475 in January)

Parent signature: _____

Date of signature: _____

Return this form to Aimee McLeod at amcleod@smhsbr.org or drop off at the front office.

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